

REQUEST FOR ISSUANCE OF A DUPLICATE CERTIFICATE OF ORIGIN (C OF O) FOR A TOYOTA MOTOR VEHICLE

TO: <u>Toyota Motor Sales - Corporate Fleet Dept.</u> ATTENTION: Fleet Customer Support-MSO FAX: 310-468-4855 <u>19001 S Western Avenue, HQ 32 - Fleet Department</u> Street address <u>Torrance, CA 90501</u> City, State and Zip Code	FROM: _____ Requestor/Dealership Name/Dlr Code _____ Street Address _____ City, State and Zip Code
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The undersigned hereby requests to Toyota Motor Sales Inc. a duplicate Certificate of Origin issued to :

_____ On the _____ day of _____ 20____

Dealership Name / address

For the following described vehicle (fill in vehicle description):

Serial No: _____ Model No. _____ Year _____

A duplicate of the original Certificate of Origin document is required for the following reason:
 (check appropriate box)

<input type="checkbox"/> Not Received	<input type="checkbox"/> Original C of O mutilated (attach Original)
<input type="checkbox"/> Lost By – Circle one (FMC / Selling Dealer / Delivery Dealer)	<input type="checkbox"/> Other (explain below and attach original)

Within 60 days of report of sale (Fleet auto RDR)
 If the original MSO or its remains can not be returned to TMS Corporate Fleet, a written statement from the delivery dealer indicating the applicable vehicle has not been titled must be provided (if the selling dealer and delivery point are in different states).

After 60 days of report of sale (Fleet auto RDR)
 If the original MSO or its remains can not be returned to TMS Corporate Fleet, a written statement (title search) from the state agency responsible for the titling of motor vehicles must be provided by the original wholesale dealer verifying that the subject vehicle has never been titled in the state where loss of the original C of O may have occurred. A duplicate C of O will not be issued until such documentation is submitted to TMS Corporate Fleet.

I certify that the above described vehicle is new and has never been titled in any state. In the event that the original C of O is found I agree to return it to Toyota Motor Sales, Inc. I agree to indemnify Toyota Motor Sales , Inc. and hold it harmless from any suit, action, proceeding or claim of any kind brought or initiated as the result of the issuance of the duplicate Certificate of Origin.

 Officer's Signature/Title/Date

 Dealership

TMS Fleet Approval ____YES ____NO

 Signature Date